Chapter Travel Awards for ICCB 2015

APPLICATIONS DUE MONDAY APRIL 13th

To Jessa Madosky [jmadosky@warren-wilson.edu](mailto:jmadosky@warren-wilson.edu)

Recipients will be selected based on the following criteria:

1. Applicant is an officer or designated representative of a currently registered SCB chapter, with priority to chapters with a larger percentage of global SCB members and that have worked to help recruit membership into the SCB global society.
2. Applicant agrees to attend the organized chapter events, including the Chapter Workshop (“SCB works through local chapters,” 78), the Chapter roundtable lunch (“Strengthening local chapters”, 77), and the business meeting. Exact dates and times TBD.
3. Applicant also agrees to volunteer two hours to one of the following Chapter events: Chapter Booth Day or Silent Auction.
4. Priority will be given to Chapters that (a) are located far away from the Montpellier meeting site, (b) have been underrepresented at SCB meetings, and/or (c) only have one member attending the conference.
5. Without a travel award, applicant will unlikely be able to attend the SCB conference.

NOTE: Chapter Travel awards are only meant to help offset costs, not fully fund meeting costs. Due to high demand we do not anticipate being able to fully fund any chapter representative. We encourage you to apply for other funding to attend the conference.

Funds received from the Society can ONLY be applied to travel directly to and from Montpellier and registration fees. Additional conference expenses such as daily food expenses, lodging, or field trips will not be covered. **If you wish to apply for Chapter funds to cover lodging, you must fill out the Chapter Lodging Award application.**

If awarded, your reimbursement will be given out at the end of the Congress upon completion of volunteer hours and verified attendance at the Chapter events outlined above. Receipts for covered costs (travel and/or registration) will have to be provided to Marit Wilkerson (mlwilkerson@ucdavis.edu) before Friday, August 14th unless other arrangements with Marit Wilkerson have been made in advance. **These grants can ONLY be issued as reimbursements**. Costs will only be reimbursed up to the amount rewarded, even if travel costs change.

Please fill out the application information below completely and to the best of your knowledge:

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| --- | --- |
| Your personal information | |
| First and Last Name |  |
| Street Address |  |
| City, State, Zip code |  |
| Email |  |
| Re-enter email |  |
| Phone Number |  |
| Your Chapter information | |
| Name of SCB Chapter to which you belong |  |
| Your position in the Chapter |  |
| Names of other Chapter officers/members attending ICCB 2015 |  |
| How many members does your Chapter have? |  |
| What is the estimated percentage of registered (paying) SCB Global members in your Chapter? |  |

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| Chapter recruitment efforts\* | |
| In the past year, what efforts has your Chapter made to increase recruitment to SCB Global (not just your Chapter)? |  |
| What is your best estimate of how many new SCB Global members have been recruited by the above efforts? |  |
| Please list the names of any new SCB global members (this year) that you know joined because of your Chapter’s recruitment efforts. |  |
| How were you personally involved with recruitment efforts, either through your Chapter or otherwise? |  |

\*These questions are highly relevant to your application as Chapter Travel Award funding for ICCB 2015 is directly tied to funding to increase SCB Global membership. We appreciate your honesty in answering these questions. Please note that we will verify your statements through SCB membership records. Applications from Chapters and individuals who have increased global membership will receive priority for funding.

|  |  |
| --- | --- |
| Student Status | |
| Are you currently a full-time student? |  |
| Have you applied for student travel funding through ICCB 2015? |  |
| How much student travel funding did you apply for? |  |
| Non-student employment | |
| If you are not a student, please state your position and place of work |  |

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| Participation in the 2015 meeting | |
| Did you submit an abstract for an oral or poster presentation for ICCB 2015? |  |
| If yes, what is the title of your presentation? |  |
| Are you presenting at the organized Chapters Workshop “SCB works through local chapters”? |  |

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| Funding needs | |
| Cost of round-trip travel to Montpellier (please specific if air, train, bus, or car and the origin for your travel) USD$ |  |
| Cost of registration USD$ |  |
| Money transfer costs USD$ (if not requested the transfer costs will be deducted from the award amount, not issued in addition to the travel award) |  |
| Please describe other sources of support you are seeking for the purposes of attending this meeting, including probable date of support notification and amount requested |  |
| Total amount requested for a Chapter Travel Award |  |

If I receive a Chapter Grant, I agree to attend the Chapter Workshop, Chapter Roundtable, Chapter Business meeting, and participate in other Chapter activities during the conference. I also agree to volunteer for at least two hours to either the Chapter Booth Day or the Silent Auction. **I understand that if I fail to meet any of these obligations I have forfeited my travel award and I will not be reimbursed for my expenses.**

[Signatures are required for a complete application]

APPLICANT

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CHAPTER PRESIDENT (if different from applicant)

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DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_